



Departmental Quarterly Performance Report

**Department Name: Capital Improvements Construction
Coordination**

**Reporting Period:
FY 2003 - 2004
Qtr Ending 12/31/03**

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MAJOR PERFORMANCE INITIATIVES - Describe Key Initiatives and Status

Check all that apply

<p>Provide County Departments and the public with up-to-date information on capital construction projects from design to completion of construction through a centralized Capital Improvements Information System (CIIS)</p> <p>CICC is preparing to pilot the web based Capital Improvements Information System (CIIS), designed to be a contract oversight and reporting system, with Miami-Dade Transit and the Public Works Department during the 2nd quarter. The system can be viewed at <u>Capital Improvements Information System</u></p>	<p><input checked="" type="checkbox"/> Strategic Plan(NU6-1)</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____</p> <p>(Describe)</p>
<p>Provide coordination of infrastructure capital improvement projects to ensure adherence to budgets, schedules, intended scopes of work, and County regulations.</p> <p>CICC continues to monitor hard and soft QNIP project expenditures (see attached table and graph) by district and category monthly and to meet with implementing departments bi-weekly to review project status. QNIP work orders for sidewalks, resurfacing, and drainage are processed through CICC where they are reviewed for cost effectiveness and funding availability prior to the project's implementation. As of December 31, 2003, \$100,576,951, or almost 70% of the QNIP 1 funds budgeted for infrastructure improvements, have been expended. Of the remaining \$43,949,217 in QNIP 1 funding, 80% is earmarked for on-going major drainage projects and park improvements. Approximately 30% of the QNIP 2 funds budgeted for infrastructure projects have been expended; 34% of the QNIP 2 balance is earmarked for park improvement projects. In addition, \$229,462 in QNIP 3 funds have been expended for sidewalk, drainage, and park improvement projects. CICC continues to work closely with Commission Districts to identify priorities for remaining QNIP 1, 2, 3, and 4 funding within their respective district budgeted allocations and available district QNIP balances. During the past quarter, CICC worked with OSBM and Finance to establish a financial structure to budget the \$32.5 M in QNIP 4 funds in FAMIS and to utilize remaining QNIP 1 dollars wherever possible to avoid arbitrage.</p> <p>CICC also monitors Impact Fee revenues and expenditures monthly by category and Impact Fee district (see attached spreadsheet) and collected information for the Annual Report which will issued during the 2nd quarter.</p>	<p><input checked="" type="checkbox"/> Strategic Plan(NU6-1)</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____</p> <p>(Describe)</p>
<p>Coordinate receipt and reimbursement of FEMA funding for hurricane and storm-related infrastructure damages.</p> <p>CICC maintains a FEMA project database tracking approval of project worksheets and total FEMA funding (see attached spreadsheet and graph) and reports on the status of FEMA projects via a GIS link to the County's My Neighborhood web portal which can be accessed through the CICC website. As of December 31, 2003, \$217,782,033, or 30% of the FEMA budget, had been expended. In over half (51.7%) of the County FEMA restoration project sites, construction was either complete or underway.</p>	<p><input checked="" type="checkbox"/> Strategic Plan(NU5-2)</p> <p><input checked="" type="checkbox"/> Business Plan</p> <p><input type="checkbox"/> Budgeted Priorities</p> <p><input type="checkbox"/> Customer Service</p> <p><input type="checkbox"/> ECC Project</p> <p><input type="checkbox"/> Workforce Dev.</p> <p><input type="checkbox"/> Audit Response</p> <p><input type="checkbox"/> Other _____</p> <p>(Describe)</p>

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<p>Assist in coordinating the development of a General Obligation Bond program plan to present to voters in November, 2004.</p> <p>As scheduled, a presentation was made to the BCC on 10/28/03 delineating the GOB program implementation plan. Since then, the Capital Improvements Coordinator has been working with the GOB Coordination Office, participating in meetings with the community and with County departments to identify priorities and unmet capital needs which will be integrated into a recommended GOB program plan.</p>	<p><input checked="" type="checkbox"/> <i>Strategic Plan(ES8-2)</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____</p> <p>(Describe)</p>
<p>Provide contract management and monitoring for the Tree Canopy Replacement Program.</p> <p>CICC selected, inspected, tagged, and purchased 5,738 trees for four DERM hosted Adopt-a-Tree distribution events held during the quarter ending 12/31/03. The cost of plants and delivery for these events was \$108,254 including \$94.704 for plants and \$13,550 for delivery. See the table below for distribution of tree species by event.</p>	<p><input checked="" type="checkbox"/> <i>Strategic Plan(NU5-1)</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____</p> <p>(Describe)</p>
<p>Provide relief to businesses adversely affected by County infrastructure projects in the form of loans to eligible applicants.</p> <p>On October 27, 2003, CICC attended a Business Impact Meeting at the MDCC campus in Homestead on the availability of loans for businesses affected by commercial disruption from infrastructure activity arising from the Busway Extension to Florida City project. To date nine loan applications have been processed and four loans have been approved.</p>	<p><input checked="" type="checkbox"/> <i>Strategic Plan(ED1-9)</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____</p> <p>(Describe)</p>
<p>Provide a more timely and efficient capital construction contracting process for non-controversial projects through the utilization of the Expedite Ordinance 00-104.</p> <p>CICC coordinates and reviews Requests to Advertise (RTAs), Contract Awards (CAs), Change Orders/Amendments (COs), and Professional Service Agreements (PSAs) for all funded capital improvement projects or unanticipated funded capital repair or rehabilitation projects for all departments under the Expedite Ordinance 00-104. During the 1st quarter of FY 2004, CICC processed 90 actions through the expedite ordinance including 42 RTAs, 16 Contract Awards, and 32 Change Orders, 2 of which were for the Performing Arts Center that resulted in a savings of over \$5.4M. The total value of these actions was almost \$92 million. See the attached tables for a breakdown of actions and their values by department.</p>	<p><input checked="" type="checkbox"/> <i>Strategic Plan(ES1-1)</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____</p> <p>(Describe)</p>

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Increase participation in the Equitable Distribution Program (EDP) by user departments and professional consultants.

During the past quarter, CICC processed 21 new EDP project assignments with estimated service fees of \$1.4M. As of December 31, 2003, CICC has processed a total of 165 EDP A&E work assignments for departments for construction projects less than \$1 million or planning studies less than \$50,000 to 127 unique firms; the total estimated service fees exceed \$6.5 M with an estimated total projects construction value of over \$60 million. As of the end of the quarter, approximately 69% of the pre-qualified firms were participants in the EDP. Of these 280 EDP participant firms, 253 are active and 27 are inactive. The attached EDP table shows the breakdown of the EDP work assignments by department along with each respective department's Miscellaneous PSA data through December 31, 2003.

During the 1st quarter of FY 2004, 7 EDP workshops were conducted with departments including ADA, Corrections, Metropolitan Planning Organization, Planning & Zoning, Seaport, Solid Waste, and Vizcaya. See the attached A&E report for workshop dates.

___ Strategic Plan(ED4-2)

☒ Business Plan

___ Budgeted Priorities

___ Customer Service

___ ECC Project

___ Workforce Dev.

___ Audit Response

___ Other

(Describe)

Provide a more equitable distribution of County work/dollars for minor projects among construction contractors and consultants through Miscellaneous Construction Contracts.

CICC is responsible for the initiation, coordination and administration of the 7040 MCC and the 7360 MCC for federally funded projects. This includes vendor pre-qualification and the rotation of pre-qualified vendors from all construction trades. Applications for and approvals of MCC funding for a variety of construction needs including facility repairs, renovations, demolitions, and new construction under \$1M are accomplished on-line through the integration of the CICC MCC database with ADPICS and FAMIS. As of 12/31/03, of the 339 vendors participating in the MCC, 57% or 194 received work assignments. See the attached tables for number and value of 7040 and 7360 releases/work orders and change orders by department.

☒ Strategic Plan(ED4-2)

☒ Business Plan

___ Budgeted Priorities

___ Customer Service

___ ECC Project

___ Workforce Dev.

___ Audit Response

___ Other

(Describe)

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<p>Assist in the development of County-wide construction contract language and construction management standards, policies, and procedures, to reduce project delays and expedite contract payments and dispute resolution.</p> <p>Administrative Order 3-39 on the Standard Process for Construction of Capital Improvements, Acquisition of Professional Services, Construction Contracting, Change Orders and Reporting was established through R-667-03 adopted by the Board June 17, 2003. The new AO provides a foundation for the coordination of the County's capital improvement program from planning through design and construction. The CIIS website, which will be piloted during the 2nd quarter, provides links to Policies and Procedures, Contract Language, and Contract Forms to be utilized by user departments. The on-line Procedures Manual is substantially drafted and can be reviewed on the website. In addition, standard construction contract language and documents are available on the website to which departments can add their particular Special Provisions sections. The Contract Forms link includes standard RTA, Recommendation for Award, Change Order, and Progress Payment formats along with a range of additional contract processing and management formats, some of which are currently in draft form. These links will, in the latter part of FY 2004 and in FY 2005, provide a nucleus for a training program for County construction contracting and construction management staff eventually leading to a Construction Management Certification Program.</p>	<p><input checked="" type="checkbox"/> <i>Strategic Plan(ES1-1)</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____ (Describe)</p>
<p>Streamline the A&E selection process and reduce the time to complete the solicitation process from the Request to Advertise to conclusion of negotiations.</p> <p>During the 1st quarter, the CICC Professional Services Division advertised A&E solicitations for WASD (1), Public Works (2), MDAD (1), Seaport (4), Transit (1), and Fire (2).</p> <p>For the 5 solicitations which received responses, 30 proposals were submitted, averaging 6 proposals per solicitation.</p> <p>Six solicitations were completed through negotiations including two MDAD and two Seaport solicitations from 2002. Negotiations for the latter four solicitations were held back by departmental delays beyond the Division's control. However, for the two solicitations received in 2003, the average time from RTA to conclusion of negotiations was only 156 days.</p> <p>The Division also held 1 workshop on the selection process and 2 workshops on proposal preparation for the A&E industry.</p> <p>See the attached A&E report for detailed information.</p>	<p><input checked="" type="checkbox"/> <i>Strategic Plan(ED4-2)</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i> _____</p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____ (Describe)</p>

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PERSONNEL SUMMARY

A. Filled/Vacancy Report

NUMBER OF FULL-TIME POSITIONS	Filled as of September 30 of Prior Year	Current Year Budget FY04	Actual Number of Filled and Vacant positions at the end of each quarter							
			Quarter 1		Quarter 2		Quarter 3		Quarter 4	
			Filled	Vacant	Filled	Vacant	Filled	Vacant	Filled	Vacant
	29	33	31	2						

* Public Safety Departments should report the sworn versus non-sworn personnel separately and Departments with significant part-time, temporary or seasonal help should report these separately.

Notes:

As of the end of the 4th quarter, there were four vacant positions including a PE, a Construction Manager (CM) 1, and two Capital Improvement Analysts. Three of these positions, the PE and 2 Capital Improvement Analysts, were filled during the 1st quarter of FY 2004. A request to reclassify the CM 1 position to a Clerk 4 to bolster administrative support for the department was submitted to ERD during the 1st quarter. In addition, the Senior Procurement Agent position was vacated through employee retirement during this quarter.

B. Key Vacancies

None

C. Turnover Issues

None

D. Skill/Hiring Issues

None

E. Part-time, Temporary and Seasonal Personnel

(Including the number of temporaries long-term with the Department)

N/A

F. Other Issues

None

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FINANCIAL SUMMARY

	PRIOR YEAR (FY03) Actual	CURRENT FISCAL YEAR – FY 2003 – 2004						
		Total Annual Budget	1st Quarter		Year-to-date			
			Budget	Actual	Budget	Actual	\$ Variance	% of Annual Budget
Revenues								
♦ Carryover		119,215						
♦ Capital Working Fund	2,711,056	3,242,785						
Total	2,711,056	3,362,000						
Expense								
♦ Sal/Frg	1,826,824	2,711,700	677,925	649,215	677,925	649,215	(28,710)	23.9%
♦ Oper	748,561	630,000	157,500	61,805	157,500	61,805	(95,695)	9.8%
♦ Capital	16,456	20,300	5,075	45,159	5,075	45,159	40,084	222.5%
Total	2,591,841	3,362,000	840,500	756,179	840,500	756,179	(84,321)	22.5%

* Expenditures may be reported by activity as contained in your budget or may be reported by category (personnel, operating and capital).

Equity in pooled cash (for proprietary funds only)

Fund/ Subfund	Prior Year	Projected at Year-end as of			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
030-023	(2,466,055)	(3,231,979)			
Total	(2,466,055)	(3,231,979)			

Comments:

(Explain variances, discuss significant in-kind services, provide status of aged receivables at 30-60-90+ days and those scheduled for write-off, if applicable)

Overall, CICC first quarter expenditures are well within budget. Departmental capital expenditures were taken during the first quarter and exceeded budget with the purchase of desktop computers for the Professional Services division to replace leased equipment, and the payment of \$25,968 for equipment encumbered in FY 2003. This included a Canon copier/scanner for improved reproduction and electronic document transmittal capability and a desktop computer for newly hired Contracts & Standards staff. Increased capital expenditures will be covered through personnel attrition and a reduction of ETSD management for the Professional Services Consultant Evaluation System.

As of the end of the 1st quarter, CICC had not yet been received the FY 2003 Capital Working Fund allocation of \$2,711,056 resulting in a negative cash flow.

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STATEMENT OF PROJECTION AND OUTLOOK

The Department projects to be within authorized budgeted expenditures and projects that available revenues will exceed expenses except as noted below:

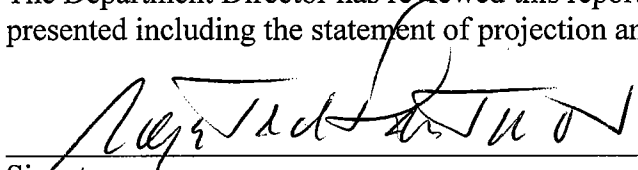
Notes and Issues:

(Summarize any concern or exception which will prohibit the Department from being within authorized budgeted expenditures and available revenues)

CICC projects to be within authorized budget and available revenues. Because of the late start-up of the People's Transportation Plan, the unanticipated creation of QNIP 4, and the department's involvement with the development of the General Obligation Bond plan, we are currently handling additional responsibilities with current staff. This may have to be revisited.

DEPARTMENT DIRECTOR REVIEW

The Department Director has reviewed this report in its entirety and agrees with all information presented including the statement of projection and outlook.


Signature

Date 03, 11, 04

Departmental Quarterly Performance Report**Department Name: Capital Improvements Construction Coordination****Reporting Period: FY 2003 – 2004: Qtr Ending 12/31/03****QNIP 1, 2, and 3 Expenditure and Measures Summary through 12/31/03**

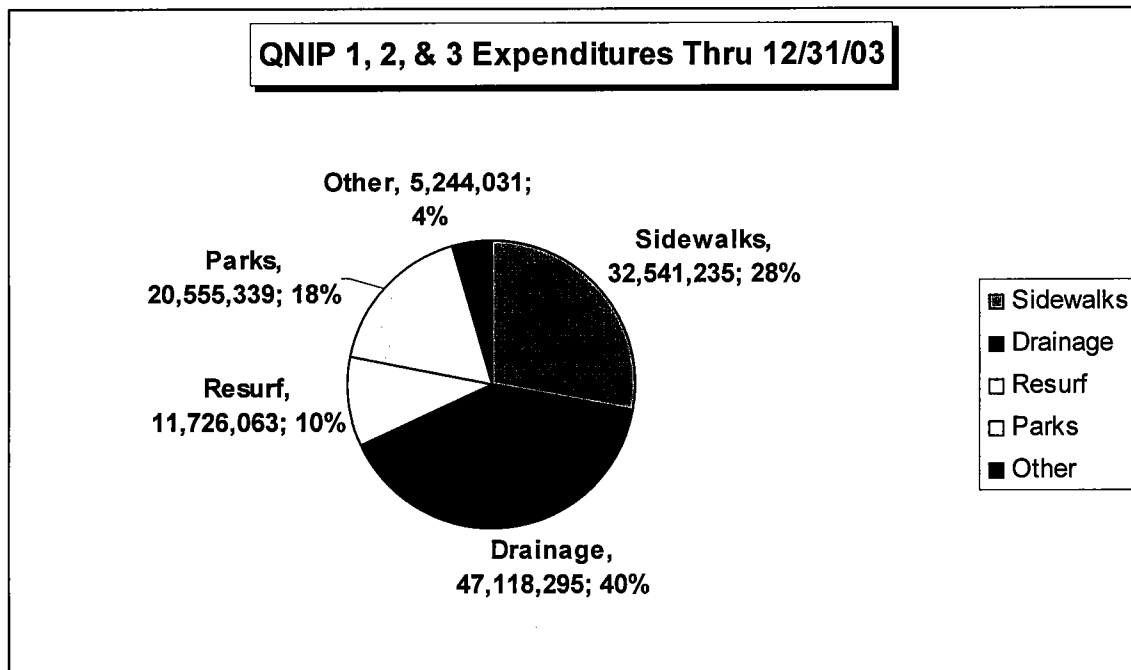
Variable	Sidewalks	Drainage	Resurfacing	Parks	Other	Total
QNIP 1 Expenditures						
Hard Cost	21,402,974	31,904,537	5,033,716	14,409,345	5,191,832	77,942,404
Soft Cost	6,609,319	13,015,837	2,150,443	806,749	52,199	22,634,547
Total	28,012,293	44,920,374	7,184,159	15,216,094	5,244,031	100,576,951
QNIP 2 Expenditures						
Hard Cost	3,649,037	1,403,984	3,787,986	5,253,161		14,094,168
Soft Cost	764,693	738,293	753,918	27,478		2,284,382
Total	4,413,730	2,142,277	4,541,904	5,280,639		16,378,550
QNIP 3 Expenditures						
Hard Cost	96,329	48,215	0	58,606		203,150
Soft Cost	18,883	7,429	0	0		26,312
Total	115,212	55,644	0	58,606		229,462
TOTAL QNIP EXPENDITURES						
Hard Cost	25,148,340	33,356,736	8,821,702	19,721,112	5,191,832	92,239,722
Soft Cost	7,392,895	13,761,559	2,904,361	834,227	52,199	24,945,241
Total	32,541,235	47,118,295	11,726,063	20,555,339	5,244,031	117,184,963
Measures						
Sidewalk Repair (LF)						1,185,002
New Sidewalk (LF)						1,378,205
Drainage Pipes						335,715
Drainage Structures						5,498
Tons of Asphalt (Resurfacing)						320,756

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As of December 31, 2003, almost 70% of the QNIP 1 funds budgeted for infrastructure improvements have been expended. Of the remaining \$43,949,217 in QNIP 1 funding, 80% is earmarked for on-going major drainage projects and park improvements. Approximately 30% of the QNIP 2 funds budgeted for infrastructure projects have been expended; 34% of the QNIP 2 balance is earmarked for park improvement projects. As of December 31, 2003, \$229,462 in QNIP 3 funds have been expended for sidewalk, drainage, and park improvement projects.



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Impact Fee Balances: the following table summarizes the balance of available funds for FY 2004 through 12/31/03 by Impact Fee category and district.

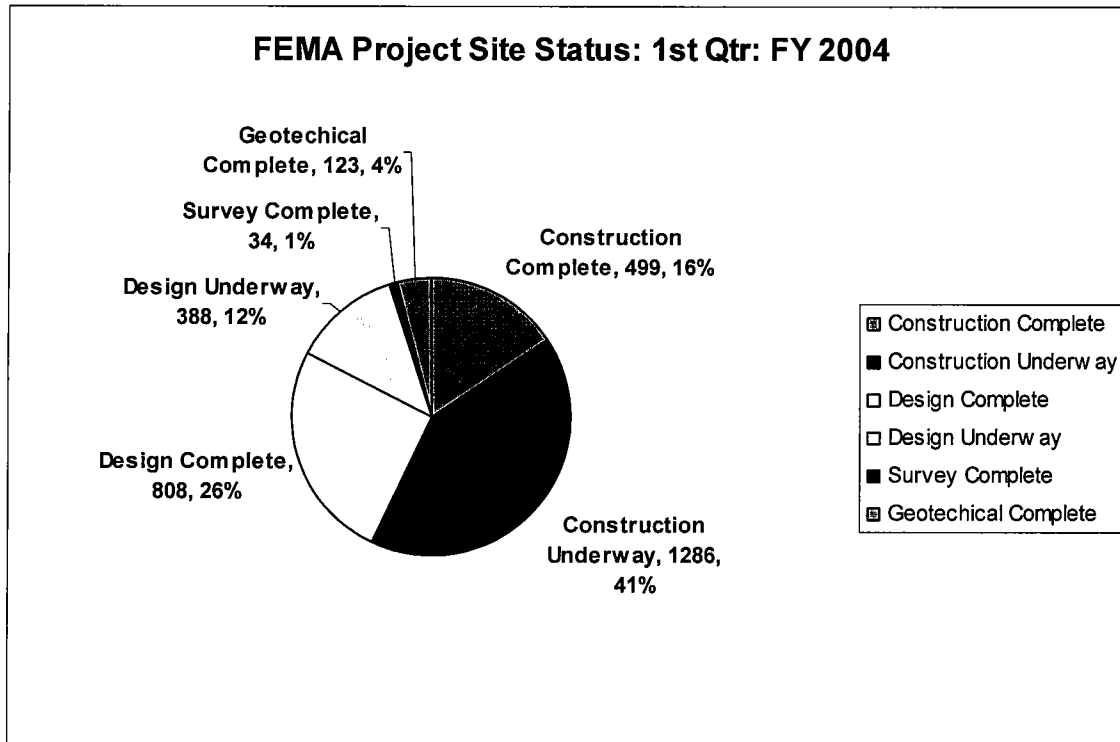
Impact Fee District	Net Available Funds by Type of Impact Fee Project				
	Roadway	Fire & Rescue	Police	Parks/Rec.	Total
District 1					
Net Funds 9/30/03	15,118,667	1,605,882	566,170	(425,284)	16,865,435
Rev. 10/1/03-12/31/03	814,322	23,072	16,048	16,028	869,470
Exp. 10/1/03-12/31/03	1,335,905	263,878	20,055	895	1,620,733
Net Funds 12/31/03	14,597,084	1,365,076	562,163	(410,151)	16,114,172
District 2					
Net Funds 9/30/03	6,471,232	2,614,869	31,444	6	9,117,551
Rev. 10/1/03-12/31/03	564,340	134,390	2,000	0	700,730
Exp. 10/1/03-12/31/03	401,996	14,920	0	0	416,916
Net Funds 12/31/03	6,633,576	2,734,339	33,444	6	9,401,365
District 3					
Net Funds 9/30/03	21,828,106	5,069,634	2,124,068	2,038,559	31,060,367
Rev. 10/1/03-12/31/03	485,802	261,547	36,989	112,917	897,255
Exp. 10/1/03-12/31/03	210,633	(61,002)	0	313,524	463,155
Net Funds 12/31/03	22,103,275	5,392,183	2,161,057	1,837,952	31,494,467
District 4					
Net Funds 9/30/03	4,716,403	2,437,675	387,550	1,399,315	8,940,943
Rev. 10/1/03-12/31/03	830,186	249,432	48,938	182,944	1,311,500
Exp. 10/1/03-12/31/03	16,195	243,988	153,755	10,896	424,834
Net Funds 12/31/03	5,530,394	2,443,119	282,733	1,571,363	9,827,609
District 5					
Net Funds 9/30/03	23,679,310	N/A	252,940	6,939,813	30,872,063
Rev. 10/1/03-12/31/03	955,942		27,699	130,063	1,113,704
Exp. 10/1/03-12/31/03	217,921		17,190	144,923	380,034
Net Funds 12/31/03	24,417,331		263,449	6,924,953	31,605,733
District 6					
Net Funds 9/30/03	8,532,090	N/A	(106,300)	15,343,120	23,768,910
Rev. 10/1/03-12/31/03	930,172		1,592	1,111,266	2,043,030
Exp. 10/1/03-12/31/03	13,829		0	200,318	214,147
Net Funds 12/31/03	9,448,433		(104,708)	16,254,068	25,597,793

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Impact Fee Balances: the following table summarizes the balance of available funds for FY 2004 through 12/31/03 by Impact Fee category and district.

Impact Fee District	Net Available Funds by Type of Impact Fee Project				
	Roadway	Fire & Rescue	Police	Parks/Rec.	Total
District 7					
Net Funds 9/30/03	3,215,133	N/A	16,204	1,396,169	4,627,506
Rev. 10/1/03-12/31/03	168,890		34	178,588	347,512
Exp. 10/1/03-12/31/03	120,192		0	48,638	168,830
Net Funds 12/31/03	3,263,831		16,238	1,526,119	4,806,188
District 8					
Net Funds 9/30/03	7,780,246	N/A	1,276,719	1,311,508	10,368,473
Rev. 10/1/03-12/31/03	347,371		141,051	77,030	565,452
Exp. 10/1/03-12/31/03	85,188		127,811	12,966	225,965
Net Funds 12/31/03	8,042,429		1,289,959	1,375,572	10,707,960
District 9					
Net Funds 9/30/03	2,020,197	N/A	59,412	(216)	2,079,393
Rev. 10/1/03-12/31/03	93,732		1,858	0	95,590
Exp. 10/1/03-12/31/03	756,335		0	0	756,335
Net Funds 12/31/03	1,357,594		61,270	(216)	1,418,648
Total					
Net Funds 9/30/03	93,361,384	11,728,060	4,608,207	28,002,990	137,700,641
Rev. 10/1/03-12/31/03	5,190,757	668,441	276,209	1,808,836	7,944,243
Exp. 10/1/03-12/31/03	3,158,194	461,784	318,811	732,160	4,670,949
Net Funds 12/31/03	95,393,947	11,934,717	4,565,605	29,079,666	140,973,935

FEMA Restoration Projects Progress Report: Hurricane Irene and No-Name Storm Sites



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Status of FEMA Flood Management Projects as of 12/31/03

Scope of Work	HURRICANE IRENE		NO NAME STORM			TOTAL		
	Approved	Total	Approved	Pending	Total	Approved	Pending	Total
PWs	290	290	3,174	35	3,209	3,464	35	3,499
DRAINAGE (new)	37,218,745	37,218,745	25,226,008	-	25,226,008	62,444,752	-	62,444,752
DRAINAGE (update)	7,648,592	7,648,592	346,408,889	412,211	346,821,100	354,057,481	412,211	354,469,692
SECONDARY CANAL DREDGING	2,491,432	2,491,432	216,243,785	87,205,979	303,449,764	218,735,217	87,205,979	305,941,196
STORM DRAIN CLEAN OUT	17,602,047	17,602,047	-	-	-	17,602,047	-	17,602,047
TOTAL DRAINAGE	64,960,816	64,960,816	587,878,682	87,618,190	675,496,872	652,839,497	87,618,190	740,457,687
ROAD RECONSTRUC.	26,429,322	26,429,322	16,925,036	-	16,925,036	43,354,358	-	43,354,358
ROAD RESURFACING	10,789,423	10,789,423	8,300,972	-	8,300,972	19,090,395	-	19,090,395
SIDEWALK REPAIR	138,553	138,553	-	-	-	138,553	-	138,553
SUBTOTAL OTHER DEPARTMENTS	102,318,113	102,318,113	613,104,689	87,618,190	700,722,879	715,422,802	87,618,190	803,040,992
TOTAL	113,731,268	113,731,268	7,645,525	-	7,645,525	19,058,680	-	19,058,680
	113,731,268	113,731,268	620,750,214	87,618,190	708,368,404	734,481,482	87,618,190	822,099,672

Departmental Quarterly Performance Report**Department Name: Capital Improvements Construction Coordination****Reporting Period: FY 2003 – 2004: Qtr Ending 12/31/03****Tree Purchases by Tree Species and Adopt-a-Tree Event: 2003**

ACTUAL PURCHASES BY TREE SPECIES	CALENDAR YEAR 2003 ADOPT-A-TREE EVENTS								TOTAL
	May-03	Jun-03	Jul-03	Aug-03	Sep-03	Oct-03	Nov-03	Dec-03	
Arcerola (Clonal)					1,006				1,006
Avocado (Clonal)	79			7		1230	300	7	1,623
Carambola (Clonal)			600	8	1				609
Copperpod				1,250					1,250
Dahoon Holly					580				580
Glaucous Cassia		833				300			1,133
Green Buttonwoods									0
Inkwood			436				74		510
Jackfruit (Seed-Clonal)				456					456
Jamaican Dogwood			29						29
Lancepods			651						651
Longan (Clonal)	421	400				500	949		2,270
Lychee (Clonal)				1,601			400		2,001
Mango (Clonal)			3,029	44				15	3,088
Orange Geigers						199	611		810
Paradise Trees						140	360		500
Pigeon Plum				488					488
Queensland Crepe	974	700					650		2,324
Sapodillas					1,450			3	1,453
Seagrape									0
Sugar Apple (Anon)	400	1,000		5					1,405
Vera Wood					856				856
White Geiger									0
Tamarind		219							219
PURCHASE TOTAL:	1,874	3,152	4,745	3,859	3,893	2,369	3,344	25	23,261

Departmental Quarterly Performance Report
Department Name: Capital Improvements Construction Coordination
Reporting Period: FY 2003 – 2004: Qtr Ending 12/31/03
CICC ACTIONS BY DEPARTMENT FOR FY
2004

Period Ending 12/03/03

DEPT	EDP Active Projects	A&E Solicitations				MCC		Expedite 00-104							
		Advised	Proposals Received	Completed Thru Negotiations	EDP/PPE Workshops	7040	7360	Const. Contracts			PSAs				
								Change Orders	Releases/ Work Orders	Change Orders	RTAs	CAs (#)	COs (#)	RTAs	CAs (#)
Building	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
CAA	0	0	0	0	0	0	17	0	0	0	0	0	0	0	17
Corrections	0	0	0	0	1	0	9	0	0	0	0	0	0	0	10
DERM	1	0	0	0	0	0	0	0	0	20	8	0	0	0	29
GSA/ADA	1	0	0	0	1	0	0	0	0	0	0	0	0	0	2
GSA	0	0	0	0	0	66	0	0	0	0	0	0	0	0	66
JMH	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
MDAD	4	1	11	2	0	9	0	0	0	0	0	0	1	0	28
MDFR	0	2	4	0	0	4	2	0	0	0	0	0	0	0	12
MDHA	1	0	0	0	0	0	0	37	0	1	2	0	0	0	41
MDTA	0	1	0	0	0	14	6	3	2	0	0	0	2	0	28
MPO	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
OCED	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2
PAC Mgt Office	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2
PR	8	0	0	0	0	35	0	0	0	1	0	2	0	0	46
PZ	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
PW	4	2	8	0	0	0	0	0	0	15	1	0	2	1	57
Seaport	0	4	6	2	1	7	0	0	0	0	1	0	0	0	21
SFWF	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
SWM	0	0	0	0	1	3	1	0	0	0	0	0	0	0	5
Vizcaya	0	0	0	1	1	0	0	0	0	0	0	0	0	0	2
WASD	0	1	1	1	0	20	0	0	0	0	0	0	0	3	28
TOTAL	22	11	30	6	7	158	18	57	2	37	12	6	5	4	401

Departmental Quarterly Performance Report
Department Name: Capital Improvements Construction Coordination
Reporting Period: FY 2003 – 2004: Qtr Ending 12/31/03

CICC Actions by Department: Value of Actions
 Period Ending 12/30/03

DEPT	EDP Est. Svc Fees	MCC				Expedite 00-104				TOTAL
		7,040		7360		Construction Contracts		PSAs		
		Work Orders	Change Orders	Work Orders	Change Orders	Contract Awards	Change Orders	Contract Awards	Change Orders	
Building	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
CAA	\$0	\$0	\$0	\$100,529	\$14,110	\$0	\$0	\$0	\$0	\$114,639
Corrections	\$0	\$0	\$34,433	\$0	\$0	\$0	\$0	\$0	\$0	\$34,433
DERM	\$39,792	\$0	\$0	\$0	\$0	\$10,195,542	\$0	\$0	\$0	\$10,235,334
GSA/ADA	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
GSA	\$0	\$883,238	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$883,238
JMH	\$55,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,600
MDAD	\$332,000	\$987,845	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,319,845
MDFR	\$0	\$55,470	\$6,950	\$0	\$0	\$0	\$0	\$0	\$0	\$62,420
MDHA	\$50,000	\$0	\$0	\$2,143,701	\$0	\$1,630,219	\$0	\$0	\$0	\$3,823,920
MDTA	\$0	\$170,911	\$44,879	\$60,964	\$8,599	\$0	\$0	\$0	\$0	\$285,353
MPO	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OCED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PAC Mgt Ofc	\$0	\$0	\$0	\$0	\$0	\$0	\$5,418,245	\$0	\$0	\$5,418,245
PR	\$474,500	\$1,494,035	\$0	\$0	\$0	\$0	\$60,669	\$0	\$0	\$2,029,204
PZ	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PW	\$332,000	\$0	\$0	\$0	\$0	\$500,000	\$0	\$488,323	\$0	\$1,320,323
Seaport	\$0	\$132,079	\$0	\$0	\$0	\$61,995,286	\$0	\$0	\$0	\$62,127,365
SFWF	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000
SWM	\$0	\$62,810	\$19,440	\$0	\$0	\$0	\$0	\$0	\$0	\$82,250
Vizcaya	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WASD	\$0	\$126,895	\$0	\$0	\$0	\$0	\$0	\$22,500,000	\$0	\$22,626,895
TOTAL	\$1,378,892	\$3,913,283	\$105,702	\$2,305,194	\$22,709	\$74,321,047	\$5,478,914	\$22,988,323	\$0	\$110,524,064

Equitable Distribution Program (EDP) and Non Project Specific Architectural and Engineering Professional Service Agreements
ACTIVITY STATUS REPORT as of December 31, 2004

DEPT	EDP New Projects this Quarter	EDP Total Estimated Service Fees this Quarter	EDP Total Active Projects	EDP Total Estimated Service Fees to Date	Active Misc. PSA's	PSA Misc. Award Amounts	Dollar Values for Service Orders Issued	Amount Paid as of Dec 2003	Available dollars for Future Assignments
AVIATION	4	\$332,000	48	\$2,414,136	44	\$60,708,635	\$54,041,305	\$41,691,456	\$5,002,264
BUILDING	1	\$50,000	3	\$150,000	4	\$1,000,000	\$887,200	\$610,163	\$389,846
CAA	0	\$0	1	\$45,000	0				\$0
CICC	0	\$0	1	\$23,000	0				\$0
DERM	1	\$39,792	8	\$185,976	120	\$268,350,000	\$159,345,262	\$110,329,729	\$26,736,666
MDFR	0	\$0	5	\$203,000	5	\$1,200,000	\$1,188,441	\$923,441	\$0
GSA/ADA	1	\$10,000	18	\$757,700	6	\$2,700,000	\$2,120,859	\$1,377,326	\$0
JMH/PHT	1	\$55,600	6	\$177,653					JMH data to be reported later
MDHA	1	\$50,000	19	\$447,097	5	\$2,500,000	\$1,777,006	\$1,453,173	\$722,994
MPO	0	\$0	1	\$20,000	8	\$2,550,429	\$1,625,170	\$1,032,791	\$925,259
MDT/PT	0	\$0	2	\$75,000	6	\$4,500,000	\$4,346,177	\$2,064,323	\$153,883
PARKS	8	\$474,500	25	\$957,215	18	\$11,500,000	\$2,383,333	\$2,137,563	\$9,116,667
PWD	4	\$332,000	10	\$616,763	80	\$72,950,750	\$35,277,253	\$15,018,536	\$18,714,702
SEA	0	\$0	10	\$270,473	5	\$9,190,000	\$5,969,715	\$3,898,645	\$4,438,008
SWM	0	\$0	0	\$0	4	\$2,666,664	\$2,155,674	\$1,128,536	\$510,990
WASD	0	\$0	2	\$167,826	22	\$30,340,000	\$20,043,561	\$15,044,105	\$7,953,976
SFWF	1	\$45,000	1	\$45,000	0				\$0
TOTAL	22	\$1,388,892	165	\$6,555,839	327	\$470,156,478	\$291,160,955	\$196,709,788	\$74,665,254

NOTE
 Some of the Departments Misc PSA's are designated for specific improvement areas

Departmental Quarterly Performance Report
Department Name: Capital Improvements Construction Coordination
Reporting Period: FY 2003 – 2004: Qtr Ending 12/31/03

Architectural & Engineering Solicitations Advertised, Submitted and Completed Through Negotiations & A&E Workshops During First Quarter

No. of Solicitations Advertised	No. Solicitations Submitted		No. of Proposals Received	No. Solicitations Completed Through Negotiations		Work Days
11	5		30	6		1752
	Average:		6	Average:		292
E03-WASD-03	10/24/03	E03-SEA-04	10/24/03	A03-VIZ-01	03/17/03	10/15/03
E03-PW-03	12/19/03	DB03-FIRE-01	11/14/03	E03-WASD-01	03/13/03	10/22/03
E03-MDAD-05	10/29/03	E03-MDAD-05	12/05/03	A02-MDAD-01*	10/23/02	12/3/03
DB03-FIRE-02	10/27/03	E03-PW-03	12/19/03	E02-MDAD-04*	10/23/02	12/3/03
DB03-FIRE-03	11/07/03	E03-WASD-03	12/19/03	CM01-SEA-01,E,R*	02/11/02	11/6/03
E03-MDT-02	12/12/03			CM02-SEA-01,E*	04/23/02	11/6/03
A03-SEA-01	12/26/03			*Timeframe extensions resulted from departmental delays beyond the Division's control; the avg. for the remaining 2 is 156 days.		
E03-SEA-01	12/26/03					
E03-SEA-02	12/26/03					
E03-SEA-03	12/26/03					
E03-PW-04	12/31/03					

Architectural & Engineering Workshops: 1st Quarter

No. of Proposal Preparation Workshop	No. of Industry Selection Process Workshop	Departmental EDP/ PPF Workshop
2	7	
10/28/03	10/16/03	ADA
11/25/03		CR
		MPO
		PZ
		SEA
		SWM
		VIZ